



Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll to the EU Labour Laws, Employment Legislations and Directives Program to enhance my knowledge in the latest legislations in EU that governs that labour and employment issues, and I would like to gain your approval to attend this program. This program will equip me with essential knowledge and practical skills required to navigate the intricate landscape of EU employment laws and regulations effectively. It will ensure our organization's adherence to legal standards while mitigating potential legal risks.

Led by Roger Kiska, a renowned solicitor specializing in the European labor law, this program covers a wide range of critical topics, including working time, part-time work, fixed-term contracts, temporary agency work, employee consultation, and the relationship between EU and national labour laws. By gaining a well-rounded understanding of these laws, I will be better positioned to develop and implement HR policies and procedures that are fully compliant with the relevant legislation. Furthermore, the program will teach me how to develop and implement HR policies and procedures that are aligned with the relevant EU and national laws including laws governing dismissals, redundancies, and restructurings. I will also learn how to apply EU law to hiring and restructuring, diversity and recruitment, gender pay gap and handle disciplinary and grievance procedures in line with the relevant legislation. Some of the key skills this program will bring include:

- European Convention on Human Rights
- Cross-Border Recruitment
- Anti-Discrimination Laws
- Fair Dismissal Processes
- EU Directives Interpretation
- Pay Transparency Governance
- Posted Worker Regulation
- Gender Equity

I believe these skillsets will prove to me invaluable to me and you can be assured that after attending this online program, I will be able to contribute even further to our organization's success by ensuring our employment practices are both compliant and strategically aligned with the latest EU directives. I strongly believe that the key skills that I will gain from this program will also significantly enhance our performance and team credibility.

I look forward to gaining your approval to attend this online program.

Sincerely,
Your Name