



Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll the Certified Compliance Risk and Internal Control Manager (CCR™) program to further enhance my compliance risk management and internal control skills and I would like to gain your approval to attend this program. By attending this accredited program, I will learn how to develop effective compliance and internal control framework that can help our organization to improve our overall compliance governance, risk assessment methodologies, and internal control best practices.

Led by Prof. Mario DiFiore, an award winning, compliance and risk management expert and assistant dean, this certified program will help me gain in-depth understanding of the complexities of compliance and risk management, and help me to navigate our organization's risk in this evolving financial landscape. Moreover, this program will help me to enhance my risk management skills that will assist our organization's risk assessment, audit process and investigation techniques. Some of the key skills this program will bring include:

- Compliance Risk Assessment Methodologies
- Internal Controls Frameworks
- Compliance Risk Assessment Matrix (CRAM)
- BIS & COSO Principles
- Enterprise Risk Management Framework
- Governance KPI and KRI Metrics
- Rules-Based & Principle-Based Approach

I believe these skillsets will prove invaluable to me and you can be assured that after attending this online program, I will be able to contribute further to our organization's compliance risk management framework and solutions. In addition, this program will allow me to earn the the Certified Compliance Risk and Internal Control Manager (CCR™) designation which I believe will significantly add high value to our organization and team's credibility.

I look forward to gaining your approval to attend this online program.

Sincerely,
Your Name