



Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll to the EU HR Gender Equality Law and Compliance program to further enhance my knowledge in navigating the key legislation governing gender equality framework, and I would like to gain your approval to attend this program. By attending this program, I will gain expertise in the regulatory frameworks and legislation governing gender equality in Europe, empowering me to assist our organization in developing a robust gender equality framework that ensures compliance and elevates our reputation.

Led by Dr Raphaële Xenidis, an accomplished legal expert in gender equality and european law, this program equips me with comprehensive and current knowledge of the complex legal and regulatory landscape governing gender equality in Europe. This expertise will enable me to devise legally compliant strategies and a robust framework for our company's inclusion and diversity initiatives. Additionally, this program will show me how to develop gender equality policies and procedures for our company that is aligned with relevant legislation. I will also learn how to conduct gender audits, analyze pay gaps, and fulfill reporting duties stemming from legal obligations or voluntary commitments. Some of the key skills this program will bring include:

- EU HR Gender Equality Law
- European Gender Diversity Index
- Gender Mainstreaming
- Harassment Prevention
- Inclusive Leadership
- Gender Sensitivity
- Domestic Violence Policies

I believe these skillsets will prove invaluable to me and you can be assured that after attending this virtual program, I will be able to contribute even further to our organization's compliance and gender inclusion framework aligning to the Europe gender equality law. I strongly believe that the key skills that I will gain from this program will also significantly enhance our company's inclusion and diveristy strategies.

I look forward to gaining your approval to attend this certified training program.

Sincerely,
Your Name