



Chartered Institute of  
Professional Certifications  
1006 N Rexford Street  
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll the UK Laws of Construction Delay and Disruption Management Program to further enhance my knowledge in UK's legislative framework that governs construction delays and disruptions and I would like to gain your approval to attend this program. By attending this program, it will strengthen my overall knowledge in the latest development of UK's construction legislation and standards around delay and disruption which will enable me to help our organization to build a robust compliance framework to maximize competitive advantage, and align them with risk mitigation and dispute resolution strategies.

Led by Abiola Aderibigbe, a highly-regarded construction legal expert and lecturer, this program will help me to effectively identify, mitigate, and resolve issues pertaining to delays and disruptions in construction projects, ensuring legal compliance. The certified program will empower me with a clear and comprehensive understanding of the laws and regulations governing construction delays and disruptions in UK. This will help us address manage project delays, claims and damages when a project is delayed or disrupted and quantifying losses in the claims process. Some of the key skills this program will bring include:

- UK Construction Law
- Extension of Time Claims (EoT)
- Consequential/Special Damages
- Dispute Resolution Legal Framework
- Liquidated Damages (LDs)
- Tort Law
- Contract Law
- Quantification of Delays & Disruptions

I believe these skillsets will prove invaluable to me and you can be assured that after attending this online program, I will be able to contribute even further to our organization's commitment to building regulatory goals and compliance practices, especially by aligning our construction projects with UK construction laws, particularly in the management of project delays and disruptions. I strongly believe that the key skills that I will gain from this program will also significantly enhance our performance and team credibility.

I look forward to gaining your approval to attend this online program.

Sincerely,  
Your Name



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