



Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll to the EU Clinical Trial Regulations and Compliance program to further enhance my knowledge in the clinical trials regulations and I would like to gain your approval to attend this program. By attending this program, I will gain expertise in the legislative and regulatory frameworks governing clinical trial practices in the EU, empowering me to assist our organization in developing robust compliance frameworks for clinical trials that ensures compliance and elevates quality and ethical standards.

Led by Jo Burmester, a distinguished clinical research and GCP training expert, this program will empower me with comprehensive and current knowledge of the complex legal and regulatory landscape governing clinical trials in EU and enable me to devise legally compliant strategies and a robust framework for clinical trial management within our organization. Additionally, the course will offer insights into Good Clinical Practice (GCP) guidelines, protocol content requirements, safety monitoring guidelines, and stringent documentation standards ensuring our organization's adherence to a stringent compliance framework. Some of the key skills this program will bring include:

- EU Clinical Regulatory Compliance
- Good Clinical Practice
- Clinical Trial administration
- Ethical Research
- GDPR Compliance
- Clinical Trial Auditing
- Clinical Trial Design & Reporting
- EU Clinical Trials Legislation
- Clinical Trials Authorization

I believe these skillsets will prove invaluable to me and you can be assured that after attending this virtual program. I will be able to contribute even further to our organization's compliance and quality framework aligning to the EU's clinical trial legislation and regulatory framework. I strongly believe that the key skills that I will gain from this program will also significantly enhance our company's ethical and quality standards in clinical trials ensuring participant safety.

I look forward to gaining your approval to attend this virtual training program.

Sincerely,
Your Name