



Chartered Institute of  
Professional Certifications  
1006 N Rexford Street  
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll the Chartered Sustainable Supply Chain and Logistics Professional (CSSCLP™) program to further enhance my sustainable supply chain and logistics management skills and I would like to gain your approval to attend this program. By attending this accredited program, it will strengthen my overall knowledge in building integrated supply chain framework by adopting sustainability approach to help our organization to reach our sustainable development goals.

Led by Claudia Stijlen, an experienced ESG leader and co-chair of the Sustainable Procurement Pledge Scope 3 Chapter, this program will help me explore how to adopt best ESG practices and circular supply chain concepts that can drive our organization towards the sustainable development goals. I will learn how to assess the environmental impact of our current supply chain practices and embark on a set of sustainable plans to improve our company's eco-efficiency, carbon footprint and integrate circular concepts across our entire supply chain. This program will also help me identify and implement state of the art green logistics and transportation within our supply chain. Some of the key skills this program will bring include:

- Sustainable Supply Chain Management
- ESG Concepts
- Circular Economy Procurement Framework
- Sustainable Development
- Strategic Sustainable Sourcing
- Sustainability Reporting
- Environmental Compliance

I believe these skillsets will prove to me invaluable to me and you can be assured that after attending this online program, I will be able to contribute even further to our organization's sustainable development goals by building sustainable supply chain framework. In addition, this program will allow me to earn the Chartered Sustainable Supply Chain and Logistics Professional (CSSCLP™) designation which I believe will significantly enhance our performance and team credibility.

I look forward to gaining your approval to attend this online program.

Sincerely,  
Your Name