



Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll the Florida Medical Malpractice Laws and Risk Management Best Practices Program to further enhance my knowledge in Florida's medical malpractice framework, legislation, and risk management practices and I would like to gain your approval to attend this program. This course will strengthen my expertise in state-specific regulatory compliance, risk mitigation, and malpractice prevention, enabling me to contribute more effectively to our organization's clinical governance and patient safety standards.

Led by Dr. Lauren Whitfield, an award winning health law leader, this program will allow me to align our organization's clinical standards to comply with relevant medical negligence policies and legislation. The program will provide comprehensive training on Florida Statutes Chapter 766, the Doctrine of Informed Consent, Baker and Marchman Acts, and litigation defense strategies. It will also covers critical topics such as peer review confidentiality, patient health information law compliance, error disclosure, documentation integrity, and claims management, equipping me with practical tools to manage risk, ensure compliance, and uphold ethical medical governance. Some of the key skills this program will bring include:

- Florida Medical Malpractice Law
- Standard of Care and Expert Testimony
- Informed Consent and AMA Procedures
- Baker Act and Marchman Act Compliance
- HIPAA and HITECH Act Compliance
- Documentation Integrity and Claims Management
- Litigation Defense Preparation

I believe these skillsets will prove to me invaluable to me and you can be assured that after attending this online program, I will be able to contribute even further to our organization's quality standards and patients' safety regulations particularly in reducing liability exposure, strengthen compliance and enhance the quality of patient care that aligns with Florida's medical malpractice legal framework and policies. I strongly believe that these key skills will also significantly enhance our performance and team credibility.

I look forward to gaining your approval to attend this online program.

Sincerely,
Your Name