



Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll to the Canada Law on Employment Termination, Dismissal and Layoff program to further enhance my knowledge in Canada's employment law particularly in managing employment termination, dismissal and layoff process and I would like to gain your approval to attend this program. By attending this program, it will strengthen my overall knowledge in the latest development of Canada's employment termination laws and dismissal policies, enabling me to formulate stringent policies and robust compliance strategies. This will ensure our organization remains legally compliant and strengthens our overall regulatory framework and corporate position.

Led by Sasha Segal, one of most sought-after award-winning employment lawyers in Canada, this program will help me to effectively identify, mitigate, and resolve employment dismissal related disputes and conflicts, ensuring legal compliance. The certified program will empower me with a clear and comprehensive understanding of the laws and regulations governing employment termination in Canada. This will help us deploy legally compliant termination policies like contractual, severance pay terms, notice period, performance issues and others. Some of the key skills this program will bring include:

- Canada Employment Law
- Canada Labour Codes
- Termination, Dismissal, and Layoff Law
- Employment Dispute Resolution
- Constructive Dismissal
- Termination Policy Development
- Employment Contracts
- Common Law and Statutory Rights

I believe these skillsets will prove invaluable to me and you can be assured that after attending this online program, I will be able to contribute even further to our organization's commitment to implement legally compliant employment dismissal or layoff policies and strategies. I strongly believe that the key skills that I will gain from this program will also significantly enhance our organizational credibility and employee relations.

I look forward to gaining your approval to attend this online program.

Sincerely,
Your Name~