



Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll in the Certified EU Food Safety and HACCP Compliance Manager (CFS™) program to strengthen my expertise in food safety management and regulatory compliance. I would like to gain your approval to attend this program which will significantly enhance my expertise in food safety systems and regulatory compliance. By attending this program, it will harness my ability to contribute to our organization's commitment to high safety standards, operational excellence, and regulatory readiness.

Led by Szymon Osko, a highly respected leader in food safety and regulatory compliance, this program will provide me with practical, up-to-date expertise aligned with the EU General Food Law and the seven principles of HACCP. The training emphasizes the practical application of Good Hygiene Practices, food fraud prevention and defense, audit readiness, and efficient traceability systems, while also addressing emerging risks and industry innovations. This ensures me to remain fully aligned with evolving EU food safety requirements. Some of the key skills this program will bring include:

- HACCP Plan Development & Verification
- Hazard Analysis and CCP Validation
- EU Hygiene Package Implementation (GHP/GMP)
- Traceability Design & RASFF Response
- Audit Readiness, CAPA & Evidence Trails
- Food Fraud/Defense (VACCP/TACCP) & Allergen Control
- Incident Management, Recalls & Crisis Communication

I believe these capabilities will be invaluable to both my personal development and our team's success. Upon completing the program and passing the exam, I will earn the globally recognized Certified EU Food Safety and HACCP Compliance Manager (CFS™) designation, which will validate my leadership in food safety and reinforce our organization's commitment to regulatory excellence, consumer trust, and operational integrity. I am confident that this training will bring measurable value to our team and our compliance capabilities.

I look forward to gaining your approval to attend this online program.

Sincerely,
Your Name