



Chartered Institute of
Professional Certifications
1006 N Rexford Street
Beverly Hills, CA 90210

Date

Dear {Manager},

I would like to enroll the Advanced Drainage Engineering, Stormwater Design and Flood Risk Management Program to further enhance my knowledge in drainage design and systems and I would like to gain your approval to attend this program. By attending this program, it will strengthen my overall knowledge in the latest development of leveraging innovative green infrastructure in managing stormwater runoff to prevent flood risks.

Led by Dr. Babak Bozorgy, internationally recognized sustainable drainage design and stormwater management expert, this program will also provide me with the knowledge to harness our organization's drainage and stormwater management through effective Sustainable Urban Drainage System (SUDS) to prevent flooding and minimize stormwater runoff. The program will cover impactful best practices and theories that will improve my knowledge to design an effective flood risk assessment by leveraging advanced flood modelling and mapping principles. Some of the key skills this program will bring include:

- Urban Water Management
- Stormwater Management
- Flood Risk Management
- Drainage System Design
- Drainage Network Optimization
- Hydrological Analysis
- Flood Modelling And Mapping
- Runoff Estimation

I believe these skillsets will prove to be invaluable to me and you can be assured that after attending this online program, I will be able to contribute even further to assist our organization to develop sustainable stormwater management strategies that will minimize environmental impacts. I strongly believe that the key skills that I will gain from this program will also significantly enhance our performance and team credibility.

I look forward to gaining your approval to attend this online program.

Sincerely,
Your Name